



June 4, 2009

Mr. Wayne Wouters
Secretary of the Treasury Board of Canada
Treasury Board of Canada
Office of the Secretary of the Treasury Board of Canada
140 O'Connor Street
Ottawa, ON K1A 0G5

Re: PBO Information Request 009

Dear Mr. Wouters:

I would like to request two data sets from the Treasury Board Secretariat of Canada:

1. A summary report detailing opening departmental reference levels and adjustments made through the 2009 Annual Reference Level Update (ARLU) for 2009-10 through 2013-14; and,
2. A summary of items that have received Cabinet and/or Budget approval or, in the case of reprofiling decisions, approval by the Department of Finance Canada, but which have yet to be briefed into departmental reference levels and included in the Estimates.

PBO plans to use this information only to produce projections of departmental spending, a key element of our fiscal projections. PBO has no intention of performing any type of audit on the data except to judge its value for forecasting purposes. My office would be pleased to collaborate with and share the results of any analysis undertaken by PBO with the Secretariat.

As this is the PBO's first information request to your department, you may refer to our *Information Protocol*, for further information on the basic procedure (available on our webpage at: <http://www2.parl.gc.ca/Sites/PBO-DPB/documents/Information%20Protocol.pdf>). This protocol describes the process by which the PBO can obtain information from government departments, using the access to free and timely data as provisioned by amendments to the *Parliament of Canada Act*, in the creation of our office.

Thank you for your attention to this matter. We appreciate your cooperation. Please let us know if any part of this request requires clarification.

Yours truly,
[Signature]
Kevin Page
Parliamentary Budget Officer

Encl.

c.c.: Timothy Sargent, Assistant Secretary to the Cabinet, Privy Council Office, Liaison Secretariat for Macroeconomic Policy



PBO Information Request

1) Request Number:	009
2) PBO Contact Name:	Brad Recker (613-992-8062 or reckeb@parl.gc.ca)
3) Type of Request:	Recurrent Annually
4) PBO Objective:	To undertake projections of departmental expenditures/expenses
5) Relation to Mandate:	To provide independent analysis to the Senate and House of Commons on trends in federal finances.
6) Information and Data Requested:	<p>1) By department/agency, opening reference levels and adjustments for 2009-2010 through 2013-2014 that were made through the 2009-2010 Annual Reference Level Update (ARLU), broken down by funding element (voted/statutory and transfer payment authorities); nature of expenditure (operating, capital, transfers, other subsidies and transfers and revenues credited to vote); and, where applicable, related accrual charges for capital and provisioned liabilities.</p> <p>2) By department/agency, funding decisions/allocations that have received either Cabinet and/or Budget approval or, in the case of reprofiling decisions, approval by the Department of Finance, but which have yet to be briefed into departmental reference levels or included in the Estimates.</p>
7) Priority:	Normal
8) Date Request Sent:	June 4, 2009
9) Response Requested By:	July 3, 2009