



November 26, 2009

Janice Charette
Deputy Minister
Human Resources and Skills Development Canada
(HRSDC)
Fax: 819- 953-5603

Re: PBO Information Request 18

Dear Ms. Charette

The Parliamentary Budget Officer (PBO) is currently preparing a briefing note on its methodology for estimating expected Employment Insurance revenues and expenditures. Much of this methodology draws on work done in the annual Report of the Chief Actuary to the Employment Insurance Commission published by your department. To better understand these reports the PBO is requesting a meeting with the Chief Actuary (Luc Taillon or members of his team) and the Chief Financial Officer (Bruce Manion or members of his team) to discuss the following topics:

- Administration costs of the EI program;
- Insurable earnings (T1 definition versus T4 definition);
- Proportion of insurable earnings above maximum insurable earnings;
- The roles and responsibilities of the Canadian Employment Insurance Review Board.

Thank you for your attention to this important matter. Please let us know if any part of this request requires clarification.

Yours truly,

[Signature]

Kevin Page
Parliamentary Budget Officer
Email: PageK@parl.gc.ca

c.c.: Timothy Sargent, Assistant Secretary to the Cabinet, Privy Council Office, Liaison Secretariat for Macroeconomic Policy



PBO Information Request

1) Request Number:	018
2) PBO Contact Name:	Jeff Danforth (613-995-0421 or danfoj@parl.gc.ca)
3) Type of Request:	Clarification meeting.
4) PBO Objective:	To prepare a briefing note on PBO's methodology for estimating expected Employment Insurance revenues and expenditures.
5) Relation to Mandate:	Sections 79.2(a) of the <i>Parliament of Canada Act</i> covering independent analysis about the state of the nation's finances, the estimates of the government and trends in the national economy
6) Information and Data Requested:	Details provided on page 1 of the letter
7) Priority:	Urgent
8) Date Request Sent:	November 26, 2009
9) Response Requested By:	As soon as possible