

Election Proposal Costing Request Form

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| Date submitted: | yyyy-mm-dd |
| Date received: | PBO to complete |

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| 1) Authorized representative or member information | | | |
| Name | Party | Contact information |
|  |  |  |

| 2) Policy details | |
| --- | --- |
| Overview | A neutral description of the policy proposal, including   * Beneficiaries/tax base * Eligibility * Amounts * Thresholds * Rates * All other aspects of policy design |
| Intended date of enactment or agreement | When is the law to be passed or agreement with counterparty to be secured (this may have implications for which year the cost is accrued, even if not yet implemented) |
| Intended implementation date | Exact date new measure is to come into force |
| End date or sunset provision | If the measure is designed to expire |
| Does the policy modify or replace an existing policy? | Yes/No;  If Yes, which one. |
| Will any policy paremeters be indexed to inflation or other uprating factors? | Are any of the thresholds, rates, or other defining characteristics linked to inflation or another growth factor such as the seniors cost of living index, retail price index, etc.? |

| 3) Analysis specification | |
| --- | --- |
| Is the policy proposal expected to interact with another platform measure that will be announced in the future? | Yes/No  If yes, PBO will confirm with the party how analysis is to proceed to consider the interactions for future measures |
| Does the party wish the PBO to consider the policy’s interactions with previous campaign proposal cost estimate requests? | Yes/No  If yes, PBO will discuss the party’s previous requests and confirm how analysis is to proceed considering the interaction of previously costed measures |

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| 4) Announcement and communications | | |
| Planned announcement date | (if known) | |
| Priority in relation to previous requests in process | □ | The measure is expected to be announced ahead of other requests and should be given top priority |
| □ | The measure is expected to be announced after previous requests and previous requests should be given priority |
| □ | The measure should be prioritized ahead of:  The measures should not be prioritized ahead of: |

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| 5) Authorization | | | |
| Authorized representative or member agrees to the PBO providing an initial policy costing proposal | Name (printed) | Signature | Date |
|  |  | yyyy-mm-dd |