



OFFICE OF THE PARLIAMENTARY BUDGET OFFICER
BUREAU DU DIRECTEUR PARLEMENTAIRE DU BUDGET

April 1, 2021

The Honourable Jean-Yves Duclos, President
Treasury Board of Canada Secretariat
90 Elgin Street, 8th Floor
Ottawa ON K1A 0R5

president@tbs-sct.gc.ca

Information Request: IR0589

Dear President Duclos:

As you are likely aware, the Parliamentary Budget Officer (PBO) provides independent and non-partisan analysis to the Senate and to the House of Commons about matters related to the nation's finances and the economy, the estimates, certain other government documents, and the cost of proposals. In carrying out my mandate, I often require information held by government departments and Crown corporations and I am entitled to free and timely access – subject to limited exceptions – to such information under section 79.4 of the *Parliament of Canada Act*.

I am currently undertaking an analysis pursuant to paragraph 79.2(1)(f) of the *Parliament of Canada Act*, which mandates the PBO to estimate the financial cost of any proposal that relates to a matter over which Parliament has jurisdiction at the request of a member of the Senate or of the House of Commons.

For this analysis, I am requesting an anonymized dataset of the total number of full-time equivalent employees and total salaries paid by gender, substantive level, occupational group, (outdated) occupational category (as defined in Table 3.2 of Treasury Board Secretariat's report, *Employment Equity in the Public Service of Canada, 2018 –2019*), and department or agency in the Public Service of Canada, consisting of the Core Public Administration (CPA), separate agencies that are part of the Federal Public Service, Canadian Armed Forces (CAF), the Royal Canadian Mounted Police (RCMP).

I am requesting this data series for the three recent fiscal years where complete administrative data is available.

In addition, I am seeking the level point-rating boundaries found in the Job Evaluation Standards for each occupational group in the Federal Public Service of Canada.

In order to provide the analysis to parliamentarians in a timely manner, I ask the information to be provided to my office no later than **April 21, 2021**. If access to the requested information cannot be granted by that date, a response must be provided by you or the Secretary as soon as possible.

Should you or your staff have any questions about this information request, the analyst responsible, Robert Behrend can be contacted directly at Robert.Behrend@parl.gc.ca, 613-294-2790.

Attached is a reply form. It too should be filled out and returned by April 21, 2021, whether or not you provide access to the requested information. Should you refuse to provide access to the requested information, you or the Secretary must provide a written justification for the refusal as required under section 79.41 of the *Parliament of Canada Act*.

The response letter will be posted on the PBO website and, therefore, it should not be marked "confidential". As well, the requested information should be attached separately. If this information is confidential, please clearly mark it as such, either on the electronic spreadsheet or the hard copy version.

Providing timely and effective analysis to the Senate and House of Commons and promoting greater budget transparency and accountability are the PBO's primary objectives. The degree to which this is possible depends, to a large extent, on free and timely access to quality information held by government departments. In doing so, you are assisting us in better serving the Senate, the House of Commons, and their members.

Yours sincerely,



Yves Giroux

Parliamentary Budget Officer

c.c.: Antoine Brunelle-Côté, Privy Council Office, Assistant Secretary to the Cabinet, Liaison Secretariat for Macroeconomic Policy

Peter Wallace, Secretary of the Treasury Board of Canada, Treasury Board of Canada Secretariat

Attachment: Reply form for IR0589