



OFFICE OF THE PARLIAMENTARY BUDGET OFFICER
BUREAU DU DIRECTEUR PARLEMENTAIRE DU BUDGET

13 March 2019

Ms. Carla Qualtrough, Minister
Public Services and Procurement Canada
11 Laurier Street
Building Portage III
Floor 18A1
Gatineau, QC
K1A 0S5

Carla.qualtrough@canada.ca

Information Request: IR0413

Dear Minister Qualtrough:

As you are likely aware, the Parliamentary Budget Officer (PBO) provides independent and non-partisan analysis to the Senate and to the House of Commons about matters related to the nation's finances and the economy, the estimates, certain other documents government documents and the cost of proposals. In carrying out my mandate, I often require information held by government departments and Crown corporations and I am entitled to free and timely access – subject to limited exceptions – to such information under section 79.4 of the *Parliament of Canada Act*.

I am currently undertaking an analysis pursuant to paragraph 79.2(1)(f) of the *Parliament of Canada Act*, which mandates the PBO to estimate the financial cost of any proposal that relates to a matter over which Parliament has jurisdiction at the request of a member of the Senate or of the House of Commons.

For this analysis, I am requesting the following information:

The number of FTEs serviced by Phoenix for the last five years, and any projections available.

The total labour costs associated with the administration of pay, including costs associated with the compensation advisors for the last five years. Additionally, I would like to have the total number of compensation advisors employed by the Government of Canada for the last ten years on a fiscal year basis, broken down by classification, as provided on page 8 of Appendix A of the 2009 Business Case for a New Pay System. I also need the total number of other employees, including managers, working at the Miramichi pay center on a fiscal year basis, broken down by classification.

If available, I also need examples of completed costs associated with the procurement of a large IT system or software. Please limit costs strictly to those stemming from the procurement process. Multiple examples, with a description of the system or software procured, would be much appreciated

In order to provide the analysis to parliamentarians in a timely manner, I ask the information be provided to my office no later than **26 March 2019**. If access to the requested information cannot be granted by that date, a response must be provided by you or your deputy minister as soon as possible.

Should you or your staff have any questions about this information request, the analyst responsible, Tessa Davkos can be contacted directly at Tessa.Davkos@parl.gc.ca 613-295-2527.

Attached is a reply form. It too should be filled out and returned by 26 March 2019, whether or not you provide access to the requested information. Should you refuse to provide access to the requested information, you or your deputy minister must provide a written justification for the refusal as required under section 79.41 of the *Parliament of Canada Act*.

The response letter will be posted on the PBO website and, therefore, it should not be marked "confidential". As well, the requested information should be attached separately. If this information is confidential, please clearly mark it as such, either on the electronic spreadsheet or the hard copy version.

Providing timely and effective analysis to the Senate and House of Commons and promoting greater budget transparency and accountability are the PBO's primary objectives. The degree to which this is possible depends, to a large extent, on free and timely access to quality information held by government departments. In doing so, you are assisting us in better serving the Senate, the House of Commons, and their members.

Yours sincerely,



Yves Giroux
Parliamentary Budget Officer

c.c.: Katharine Rechico, Privy Council Office, Assistant Secretary to the Cabinet,
Liaison Secretariat for Macroeconomic Policy
Bill Matthews, Deputy Minister and Deputy Receiver General for Canada, Public Services
and Procurement Canada

Attachment: Reply form for IR0413